भारतीय राष्ट्रीय अभियांत्रिकी अकादमी
Indian National Academy of Engineering

Ground Floor, Block-II, Technology Bhavan, New Mehrauli Road, New Delhi- 110016
भूतल, ब्लॉक–II, प्रौद्योगिकी भवन, न्यू महरौली रोड, नई दिल्ली–110016
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लेफ्टिनेंट कर्नल शोभित राय (सेवानिवृत्त)/ **Lt Col Shobhit Rai (Retd.)**
बी.टैक (मकै.), एम.टैक (बायो मैडि.)
B.Tech (Mech), M.Tech (Bio Med)
उप–कार्यकारी निदेशक/ *Deputy Executive Director*

NOTICE FOR CONTRACTUAL APPOINTMENT FOR
"DST-WOMEN'S INTERNATIONAL GRANT SUPPORT (WINGS)"

The Indian National Academy of Engineering (INAE), founded in 1987 and an autonomous professional body partly funded by grant-in-aid by DST, comprises India's most distinguished engineers, engineer-scientists and technologists covering the entire spectrum of engineering disciplines. INAE functions as an apex body and promotes the practice of engineering & technology and the related sciences for their application to solving problems of utmost national importance. Activities of the Academy include programmes on issues of technology and technology policy, research studies/projects, issues relating to technical education, fellowships, awards etc.

INAE being an implementation agency for DST-Women's International Grant Support (WINGS), is looking for a suitable person to fill the following vacancies on contractual basis: -

1. **Name of the post: Senior Project Associate (one post)**

(a)	Educational Qualification	
	(i) Mandatory	(i) Bachelor's Degree in Engineering or Technology (ii) Four years' experience preferably in Research and Development in industrial and Academic Institutions or Science and Technology Organisations and Scientific activities and services or Government organisations with technical rules/functions. OR Doctoral Degree in Science/Engineering/Technology
	(ii) Desirable	M Tech or MBA Good knowledge in IT Managerial Skills
(b)	Other attributes	- Excellent command on written and spoken English and Hindi and excellent communication skills and flair for technical writing. - Well adept in MS Office Suite, System software/hardware, IT project management etc.
		- Ability to conceptualize digital transformation of existing activities of INAE. - Knowledge of Government rules, provisions of GFR and previous experience with DST/DBT/CSIR or equivalent organization is an added advantage. - Knowledge of Project Management
(c)	Age	Below 40 years as on 01 Nov 2024.
(d)	Remuneration	Rs 42,000/- per month plus HRA (27% fixed)

2. Name of the post: Project Associate (two post)

(a)	Educational Qualification	
	(iii) Mandatory	(i) Bachelor's Degree in Engineering or Technology (ii) Two years' experience preferably in Research and Development in industrial and Academic Institutions or Science and Technology organisations and Scientific activities and services or Government organisations with technical rules/functions.
	(iv) Desirable	M Tech or MBA Good knowledge in IT Managerial Skills
(b)	Other attributes	- Excellent command on written and spoken English and Hindi and excellent communication skills and flair for technical writing. - Well adept in MS Office Suite, System software/hardware, IT project management etc. - Ability to conceptualize digital transformation of existing activities of INAE. - Knowledge of Government rules, provisions of GFR and previous experience with DST/DBT/CSIR or equivalent organization is an added advantage. - Knowledge of Project Management
(c)	Age	Below 35 years as on 01 Nov 2024.
(d)	Remuneration	Rs 28,000/- per month plus HRA (27% fixed)

Common terms for the contract appointment:

The contract shall be valid for eleven months with provision to be revised after evaluating his or her performance. The appointment will be based in Delhi/NCR. Candidates may send their applications as per the "Application Format" with their complete bio-data along with latest photograph by e-mail inaehq@inae.in duly addressing Deputy Executive Director, Indian National Academy of Engineering, Ground Floor, Block-II, Technology Bhavan, New Mehrauli Road, New Delhi-110 016. While sending the bio-data, the subject of e-mail should be properly mentioned as "Application for the post of _____(fill up as the case may be)". One can apply for both the posts. The nominated candidate will be asked to submit his/her proof of qualification and experience certificates.

Last date of receipt of application is 10 Nov 2024.

(Lt Col Shobhit Rai (Retd))
Deputy Executive Director

07 Oct 2024

Application Format

I hereby certify that the above information is true to best of my knowledge

1.	**Post(s) applied for**	**:**	
2.	**Name**	**:**	
3.	**Gender**	**:**	**Male/Female**
4.	**Age & Date of birth**	**:**	
5.	**Marital Status**	**:**	
6.	**Contact Details**	**:**	**Address:** **Mobile:**　　　　　**Email:**
7.	**Educational Qualification**	**:**	**From 12th onwards**

(Certificates of above claims shall be requested to be submitted by shortlisted candidates)

Qualification	Year Passed	Institution/University	% Marks obtained/CGPA

8.　　　**Total Work Experience**　　　**:**

Period of Service		Appointment	Name of Organisation with address	Brief details of the post
From	To			
			`	

9.　　　**Last Pay Drawn with details**　　　**:**

10.　　**Brief CV**　　　　　　　**:**　　**To be attached**

11.　　**References (if any)**

Date:　　　　　　　　　　　　　　　　　　　　　　**Signature**